

SOUTH CONGREGATIONAL CHURCH, UCC  
APPLICATION FOR USE OF THE COMMUNITY HOUSE

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CEO/PRESIDENT/CHAIR: \_\_\_\_\_ TELEPHONE \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EVENT COORDINATOR: \_\_\_\_\_ TELEPHONE \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SECOND CONTACT: \_\_\_\_\_ TELEPHONE \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TYPE OF ORGANIZATION: Check all that apply.

nonprofit     educational     performing arts     conservation/environmental     private party

TYPE OF EVENT: \_\_\_\_\_

\_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ NUMBER OF ATTENDEES: \_\_\_\_\_

TIME FROM: \_\_\_\_\_ TIME TO: \_\_\_\_\_

(including setup and cleanup)

FACILITIES REQUESTED:  main hall     parlor     kitchen     River Green

Professional Caterer being used: \_\_\_\_\_

Caterer Licensed to serve Alcoholic Beverages License No: \_\_\_\_\_

\_\_\_\_\_  
Applicant #1 Signature/Date

\_\_\_\_\_  
Applicant #2 Signature/Date

BOARD APPROVAL YES  NO       DATE \_\_\_\_\_

BY \_\_\_\_\_